

**International Federation of Medical and Biological Engineers**  
**Notes of the New Administrative Council Meeting**  
**Held at the World Congress, Beijing, 30<sup>th</sup> May 2012**

**Present:**

**Officers**

Prof R. Magjarevic	President	(RM)
Prof J. Goh	Vice President	(JG)
Prof H. Voigt	Immediate Past President	(HV)
Prof S. M. Krishnan	Secretary General	(SMK)
Prof M. Nyssen	Treasurer	(MN)

**AC Members**

Prof S. J. Calil  
Prof A. Jobbágy  
Prof R. Kamm  
Dr O. Lindahl  
Prof N. Pallikarakis  
Dr M. F. Secca  
Prof J. Wojcicki  
Prof M. Siebes  
Dr A. Linnenbank

**In Attendance**

Ms Lee Fong  
Mr J. G. Pemberton  
Mr I. Wolstencroft

**1. President's Welcome**

Prof Magjarevic explained that because of the changes approved at the General Assembly regarding the new representation on the Administrative Council, the current AC is of an interim nature. He welcomed back previous members of the AC and welcomed those newly appointed.

Those present then introduced themselves.

**2. Appointment of New Editor of MBEC**

The President outlined the process that had been followed to recruit a new Editor in Chief. Dr David Holder, Chair of the Search Committee, and Dr Jos Spaan, retiring Editor, gave a detailed report on the outcome of the committee's deliberations.

There then followed a long discussion on the recommendations of the Search Committee, and a few motions were made after which the following was **agreed**:

- i) The deadline for applications for the Editor in Chief be extended to 15<sup>th</sup> June, and that the Chair of the Academy should join the Search Committee.
- ii) That the Chair of the Search Committee solicits applications from those people who had expressed interest at the world Congress.
- iii) Members of the Academy be canvassed for possible candidates
- iv) The Search Committee to submit a written recommendation to the President by 30<sup>th</sup> June 2012.

**3. Review of Committees and Working Groups**

A detailed discussion was postponed due to time pressures. It was **agreed** that the President will prepare a review based on the principle that where committees are active and working well their current chairs should be confirmed, and develop a way forward for those committees with little current activity. This review then to be circulated to AC members for electronic discussion.

**Action: RM**

It was also **agreed** that the President will contact all current chairs and ask them to continue for the time being.

**Action: RM**

Finally all present were requested to let the President have suggestions for potential committee and working group chairs.

**Action: All**

#### 4. Budget

Prof Krishnan reported that the overall 2012 budget had been approved by the officers at their spring meeting. This budget was based on previous years' experience and would be subject to relevant changes following receipt of individual budgets from the chairs of committees, divisions, working groups, council of societies, and others.

He also submitted an initial budget for 2013 which indicated a forecast deficit of £24,000. Approval of this indicative budget was **agreed** on a proposal by Prof Goh and seconded by Dr Calil. Prof Krishnan also mentioned that the chairs of committees, divisions, working groups, and others will be requested to submit a three year budget proposal for review and consideration by the officers prior to presenting to the AC members.

Prof Krishnan reminded AC members of the guidelines for claiming travel (which should not normally exceed \$1,800), and hotel accommodation support for attending AC meetings. He also asked that expenses claims for the world Congress be sent to him since it was agreed that he would take care of WC 2012 and related matters for the next few months on behalf of the incoming Treasurer.

The incoming Treasurer, Prof Marc Nyssen, stressed the need to plan using three year budgets and requested AC members assistance in developing this approach. He also stated that the review will take into account the previous activities and expenses.

#### 5. Any Other Business

##### 5.1 Next AC Meeting

The President proposed that the next meeting of the Administrative Council be held in Seville, Spain, on 25<sup>th</sup> to 28<sup>th</sup> September 2013, this was **agreed**. The President also expressed his desire to hold periodic virtual meetings and will work with Ms Lee Fong to develop this.

**Action: RM, LF**

##### 5.2 Co-option of Members

It was **agreed** that this be determined by email discussion. The President requested that any recommendations for co-option be submitted in a format ready to circulate to AC for them to vote.

**Action: All**

##### 5.3 Awards

It was **agreed** that Prof Voigt will let Dr Goh have his thoughts on the development of an award to be made in Toronto to encourage young investigators.

**Action: HV**

##### 5.4 Membership of AC

It was **agreed** that membership of the new AC be finalised by Christmas 2012. Dr Andrel Linnenbank outlined his plans for the development of the Council of Societies.

**Action: AL**

The meeting closed at 11.55